

**NORTH CAROLINA OFFICE OF STATE PERSONNEL
- PERSONNEL ACTION -**

1	Department/University FAYETTEVILLE STATE UNIVERSITY		Division/School or Department		Date Prepared 02-11-02	Payroll Unit No. 086					
2	Section/Division PERSONNEL		Description This Action EOD (NEW HIRE)		Effective Date 02-04-02						
FHS KEY = 6088 20020211 151514				EMPLOYEE INFORMATION		Date form worked = 02-15-02					
3	From Name-Last	First	MI	HC	Vet	Birth Date	Race	Sex	Education	Soc. Sec. No.	
4	To	BERNARD	LISA	A	N	03-16-67	BLACK	F	HI SCH	197-54-7652	
5	From Employee Classification Title			M/S	Sch. Code	W/H	Agg. Service	Appt. Type	Grade	Step	Employee Salary
6	To			N	00440	S		TMFT	57	0	8.94
7	From Ann. Date	TMLD/Temp Dur	Hrs/Week	If Perm-Mths/Yr		Appt Value	Position Number		Old Pos	Citizen	Country
8	To	3 MTHS	40	12.0		1.000	6088-1170-0009-123		09123	YES	
9	Name of Employee Replaced				Last Salary						

SEPARATION INFORMATION											
10	Reason for Separation						Last Work Day		Last Day Hours		Sep. Date/Hours
11	Hrs Sick Lv	From (sick leave exhausted)	To	Hrs Vac Lv	From (vacation leave exhausted)	To	Lv pd-term	Vac Lv Balance	Sick Lv Balance		

POSITION INFORMATION												
12	From Position Classification Title			M/S	Sch. Code	W/H	Pos Type	Grade	Step	Mos/Wks	Pos Val	Bud Salary
13	To			N	00440	S	TMFT	57		12.0	1.00	4000
14	From County	City				To County			City			
	CUMBERLAND											

EMPLOYEE SALARY FUNDING INFORMATION															
FROM							TO								
15	Budget Code	Object	Fund	Camp. Code	Univ. Account	S/F	Employee Salary	16	Budget Code	Object	Fund	Camp. Code	Univ. Account	S/F	Employee Salary
	A							A	16088	1410	1170	01	600700	S	8.94
	B							B							
	C							C							
	D							D							
	E							E							
17	Total if more than one source						18	Total if more than one source							

SALARY RESERVE INFORMATION												
19	Funds Available in Reserve						Funds To Be Placed In Reserve					
20	Budget Revision Number			Date			15 Digit Position Number			Old Position Number		

PERSONNEL, BUDGET COMMENTS OR INTERAGENCY TRANSFER INFORMATION			
21	AGENCY REQUESTING SALARY OF \$8.94 HR BASED ON MS. BERNARD'S 7 YRS + EXPERIENCE IN THE CLERICAL FIELD.		
22	Section/Division Approval	Division/School Department Approval	Department/Univ. Budget Approval
			LEONARD C. COVINGTON (DGL)
23	OFFICE OF STATE PERSONNEL ACTION THOMAS H. WRIGHT (CLG)		BUDGET APPROVAL <i>Does not require State Budget approval</i>